

DLYBA Background Check Policy

This document applies to all DLYBA managers, assistant coaches, score-keepers, pitch-counters, Board members and umpires over the age of 18.

Required Pennsylvania Clearances:

- Pennsylvania Child Abuse History – Required Annually
- Pennsylvania State Police criminal history report – Required Annually
- Fingerprint based FBI Criminal History – Required every 36 months

PLEASE NOTE:

If you have already obtained the PA Criminal and/or PA Child Abuse clearances for another volunteering activity (e.g. football, soccer, school district, etc.) **these can no longer be submitted to DLYBA.** Per Little League rule, we must run PA Criminal and PA Child Abuse checks for all volunteers through one of their approved systems. It is also important to note that the clearances cannot expire at any point within the applicable season/term for the volunteer.

How to obtain clearances

Little League International has contracted with JDP to provide local leagues with a special internet site that allows them to search a criminal records database of more than 350 million criminal records - instantly. DLYBA is able to provide this service at no cost to its volunteers.

Step 1 – Complete and Submit a Volunteer Application

Download the latest applicable version of the Volunteer Application from the DLYBA website under the “Documents” section (<http://www.dlyba.com>).

Returning Volunteer

If you are a returning volunteer who previously submitted an application in 2018 and had DLYBA execute a PA Child Abuse and Criminal History Report, please download the Returning Volunteer Form. Complete this form and submit it via email to deerlakesyba@gmail.com.

New Volunteer

If you are a new volunteer who did **not** submit an application in 2018 for DLYBA to execute a PA Child Abuse and Criminal History Report, please download the Volunteer Form. Complete this form and submit it via email to deerlakesyba@gmail.com. If you previously volunteered in 2017 or earlier, you must use the New Volunteer form as we switched systems in 2018.

- Please note: You **MUST** provide your Social Security Number, Date of Birth and signature in order for DLYBA to execute a legal background check.
- In addition to the form, a scanned copy of your valid driver’s license must also be submitted to DLYBA.

Step 2 – DLYBA Volunteer Disclosure Statement

- If you have submitted an FBI fingerprint report or the FBI affidavit within the past 60 months, you are exempt from this step.
- All others must review and sign, if able, the Volunteer Disclosure Statement and email it to deerlakesyba@gmail.com. The Disclosure Statement can be found on the DLYBA website.

Policy Details

In the event information surfaces via the background check you will be contacted directly. All information is strictly confidential and will not be made public under any circumstances. Reasons for being declined the opportunity to coach are noted below as part of this policy. In some instances, factors of time may be taken into account when considering coaching eligibility (i.e. length of time since disposition of certain offenses).

All criminal history record information will be promptly destroyed at the end of the current baseball season.

All coaches are required to notify Deer Lakes Youth Baseball Association (DLYA) immediately following an arrest or conviction on any of the listed offenses below. Any coach, who while coaching for DLYBA is arrested for committing an offense as listed, will immediately forfeit his/her coaching eligibility until disposition by the courts. A conviction of an offense as listed will result in termination of coaching eligibility.

The following is a list of offenses prohibiting an applicant from participation as a coach for DLYBA-
- offenses including but not limited to the following:

- Arson
- Assault (including aggravated and sexual)
- Aggravated Kidnapping
- Aggravated Robbery
- Crimes against Children (including abandonment, abuse, endangerment, pornography, possession or promotion of pornography, enticement, solicitation, sale or purchase of, injury to, or indecency)
- Criminally Negligent Homicide
- Deadly Conduct
- Delivery of Marijuana
- Manufacture of or Delivery of a controlled substance or dangerous drug
- Any violation of a law intended to control the possession or distribution of any controlled substance or illegal drug
- Indecent Exposure
- Injury to Elderly or Disabled
- Intoxication Manslaughter
- Kidnapping
- Manslaughter (voluntary or involuntary)
- Murder
- Prohibited Sexual Conduct
- Prostitution (including promotion of, aggravated promotion of)
- Public Lewdness
- Rape
- Sexual Abuse
- Marijuana Possession
- Driving While Intoxicated/Impaired (DWI) / Driving Under the Influence (DUI)
- Theft

Cleared Volunteer List

Members who have obtained all necessary clearances will be placed on the cleared volunteer list on the DLYBA website. No member may participate in volunteer activities if they are not included on this list.

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